

**APPLICATION FOR ALTERATION PERMISSION OF STRUCTURE**  
**CONSISTING OF SINGLE DWELLING UNIT CONSTRUCTED/EXISTED**  
**PRIOR TO COMMENCEMENT OF GOA PANCHAYAT RAJ ACT, 1994.**

To,  
The Sarpanch/Secretary,  
Village Panchayat \_\_\_\_\_,  
Taluka \_\_\_\_\_

- 1) Name and address of Applicant :-
- 2 a) Name and number of the ward :-
  - b) House No. :-
  - c) Whether house tax assessed. :-
  - d) Latest House tax paid/Receipt No. & date. :-
- 3) Name of the owner :-
- 4) Description of existing house  
(type of structure, whether laterite masonry with  
Roofing type, etc. :-
- 5) Whether there is electricity connection to the structure,  
if so, since when( enclose copy of latest electricity bill):-\_
- 6) Whether there is water connection to the structure,  
if so, since when ( enclose copy of latest water bill):-
- 7) Specification of the material of the existing house  
(whether it is of mud, laterite stone, plastered etc). :-
- 8) Plinth area of the existing building/house in sq.mts :-
- 9) Dimensions of the existing structure  
( also enclose plan prepared by structural engineer) :-
- 10) Since when the house/building is existing :-  
( mention month and year)
- 11) Survey Number/Sub-Division Number and  
Revenue Village ( enclose latest survey plan) :-
- 12) Title documents (s) :-
- 13) Photographs of the existing structure  
(enclose front side photograph and both side photographs  
showing overall picture of structure) :-
- 14) Whether alteration is to be carried out  
for part of the house or entire building) :-

- 15) Material to be used in alteration of structure :-
- 16) Necessity to undertake alteration :-
- 17) Estimated cost of alteration. :-
- 18) Approximate time required for the alteration. :-

I State on oath that above particulars are correct and true to the best of my knowledge and belief and I have not concealed/misrepresented any facts.

Place:-

Signature

Dated:-

Name of applicant

Enclosed:-

- 1) Latest Form I & XIV
- 2) Latest Survey Plan
- 3) House Tax Receipt  
(latest as well as prior to commencement of  
Goa Panchayat Raj Act 1994)
- 4) Recent Photographs of the Structure
- 5) Plan and certificate of stability of structure  
issued by Registered Structural Engineer